



Portraits of honorees hang in the *Hall of Fame Gallery*, located in SDSU's Berg Agricultural Hall. More than 350 portraits of Eminent Leaders are on display.

In addition, a digital record can be found online at <https://sdstate.edu/eminent-leaders>.

### **NOMINATION PROCESS & EXPECTATIONS**

Do not interview the nominee.

Complete an official nomination form and provide three to five letters of support for each nominee. Spouses or partners may be nominated, but a separate form and letters must be provided for each individual.

Information will be kept confidential and used only in the selection process.

Nominations are valid for five years. Updates by the original nominator or letter writers are encouraged.

Recipients must be residents of South Dakota.

Recipients must not have been employed by SDSU within the past five years.

Recipients must be living at the time they are contacted by the program chair.

Nominations must be received by May 1 to be considered for awards given in the same calendar year.

### **REQUIRED INFORMATION**

Date \_\_\_\_\_

Name \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

County \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Occupation(s) \_\_\_\_\_

Spouse's Name (if applicable) \_\_\_\_\_

Spouse's Occupation(s) \_\_\_\_\_

Is the spouse living? \_\_\_\_\_

Children's Names and Addresses (if applicable) Age Education Occupation

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Nominated By: \_\_\_\_\_

Title or Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**ATTACH NOMINATOR'S RECOMMENDATION OF NOMINEE**

The recommendation should address the following in two pages or less:

- Contributions to agriculture, family, and/or community
- Specific contributions to county, state, or nation including connections to SDSU
- Positions of leadership (offices, titles, and responsibilities)
- Awards, Honors, or Recognition previously received
- If possible, while preserving confidentiality of the nomination, give the candidate's philosophy of life and/or service to others

**ATTACH 3-5 LETTERS OF SUPPORT**

The letters of support should, in total, provide further evidence of the information provided in the nominator's recommendation. Nominations with fewer than three letters will not be considered. It is highly encouraged that letters come from a wide range of perspectives (i.e. not all from the same family, organization, etc.).